



## Annual Trail of Lights

### Guidelines for Hosting the Yule Log

*Thank you for hosting the Yule Log! Please review the guidelines below.  
We hope you enjoy your special evening!*

**\*\*If a Burn Ban is in effect, we will NOT have a bonfire and hosts will simply be asked to bring hot chocolate, cups, napkins and any sweets you would like to bring. We will contact you closer to the date to let you know whether or not we will be having a fire.**

### **Volunteers**

Hosts are asked to provide enough volunteers to prepare and serve refreshments from 6:00 – 9:00 on Sundays – Thursdays and 6:00 – 10:00 on Fridays and Saturdays. Please have your first shift arrive at 5:30 to help set up.

### **Refreshments**

Hosts are asked to provide:

- hot chocolate
- marshmallows (*large roasting kind, not small hot chocolate style*)
- cups (8 oz. only)
- napkins

The EmilyAnn will provide:

- hot water for hot chocolate
- skewers for roasting
- serving table

### **Yule Log**

**EmilyAnn Staff will have the fire started by 5:30.** If you observe any problems with the Yule Log, please alert EmilyAnn Staff.

### **Entertainment**

The EmilyAnn is arranging entertainment on most nights. If your group has special entertainment that you would like to provide, you **MUST** contact the office **EARLY** to schedule the entertainment. Otherwise, other entertainment will be scheduled.

### **Santa**

This year, the EmilyAnn is also arranging to have a Santa present on Friday and Saturday nights and December 14-23. If you are hosting another night and would like to provide a Santa please let us know.

**In case of emergency call 214-334-0303 (Rebecca), or 512-289-4674 (Norm) or dial 911.**

**For any questions, please contact Rebecca at the EmilyAnn Theatre office at 512-847-6969 or on her cell phone at 214-334-0303. She is also available via email at [rebecca@emilyann.org](mailto:rebecca@emilyann.org). Happy Holidays!**